

Edom Historical Society and Museum Board Minutes

December 21, 2025

Call to Order: The Edom Historical Society and Museum Board meeting was called to order by President James Wilhite at 2:06 PM at the Edom Museum.

Roll Call: The following were present: President James Wilhite, Vice President Angela Cade Hill, Treasurer Barbara Crow, Director Gary Hays, Secretary Ann Nelson. EHS Members Kevin Hill, Tyler Jordan, and Craig Blackmon attended. A quorum was present.

Review and approve Agenda: The minutes, financial report, and agenda to be discussed were circulated prior to the meeting. *Item 9) Filing Tax Forms was added to the agenda under Old Business.* **Nelson motioned to accept the amended agenda, Hill seconded, motion approved.**

Minutes from Previous Board Meeting: Motion to accept the November 23, 2025 minutes, **Hill motioned, Crow seconded, motion approved.**

Financial Report: Treasurer Crow presented the YTD for the Edom Historical Society account with a balance of \$3301.41. The YTD for the Museum account shows a balance of \$2788.72. Motion to accept the financial report, **Nelson motioned, Hays seconded, motion approved.**

Old Business:

Grants and Projects: Nelson requested adding a repair item for additional flooring to the Museum closet.

Storyboard Status: Remaining storyboards are at the printer and are expected to be completed in January.

Fundraising and Upcoming Events: Hays estimated that the cost for each Buy-A-Brick is \$20, and Hill suggested a donation amount of \$250 per brick. Hays will contact the Veterans Memorial for details on their program.

Nominating Committee: Nominating Committee announced the following nominees for EHS Board: Tyler Jordan, President, Angela Cade Hill, Vice President, Barbara Crow, Treasurer, Gary Hays, Director, and Ann Nelson, Secretary. Nominations will be accepted at the January 25, 2026 membership meeting followed by the board election that day.

Historical Markers: The estimated cost of a historical marker (not the Texas Historical Marker) is several hundred dollars. The marker could be attached to a building or free standing.

Museum Survey: Crow has gathered some additional recent survey information. Two surveyors have been recommended: Jeff Stanger and Jace Scarbrough.

Texas Franchise Tax: The Edom Historical Society needs to designate a new agent. Crow confirmed that EHS has a Texas WebFile account and password.

Texas Sales Tax: Nelson updated the board, but is still trying to locate Texas Comptroller guidelines on determining when an item used as a "thank you" gift for a donation requires added sales tax and when it does not. Tracking and reporting sales tax would require strict procedures to prevent incurring a fine or penalty. Wilhite suggested investigating if paying sales tax on items we order would avoid the need to pay sales tax when it is used as a thank you gift for donation. Crow remembered seeing 2024 guidelines from the Texas Comptroller on sale tax collection.

File Tax Forms: In the past Craig Blackmon had been filing many of the tax-related forms for the Edom Historical Society and the Museum. The Board decided that the Edom Historical Society will file the Texas Franchise Reports (due in May) for both the Museum and the Edom Historical Society, 990 forms to the IRS for both the Museum and the Edom Historical Society. Blackmon would continue to file a Sales Tax Report (due in January) for the Museum,

and will supply Crow, as Treasurer, with a confirmation copy of the report. The Edom Historical Society does not have a sales tax permit and therefore does not file a Sales Tax Report. Thank you to Craig Blackmon for doing all the paperwork over the past years.

New Business:

Front Steps Repair: The front steps repair is complete. Thank you, Gary Hays, for overseeing this.

Fundraising and Upcoming Events: Hill is coordinating a Sunday Storytime Event for January 18, 2026. Edom area residents will be encouraged to bring old family photos to discuss. The EHS will scan the photo and annotate the scanned copy with information about the photo. The Board would like to have a community event each month.

Call for Board Nominees and Committee Volunteers: Nelson will send an email to EHS Friends and Members for board nominees and provide information about committees prior to the January membership meeting.

Next Meeting: The next meeting will be a short, pro-forma meeting, Sunday, January 25th at 2 PM at the Museum. The board meeting will be followed by the membership meeting.

Adjourn: Meeting was adjourned at 2:46 PM.

Respectfully submitted,

Ann Nelson, Secretary